



# PTF NEWSLETTER

SUMMER 2010

## PTF GENERAL MEMBERSHIP MEETINGS

NOW ON Tuesdays  
8:15 am to 10:15 am  
Tartan Center

SEPTEMBER 21, 2010

OCTOBER 19, 2010

NOVEMBER 16, 2010

JANUARY 18, 2011

FEBRUARY 15, 2011

MARCH 15, 2011

APRIL 19, 2011

MAY 17, 2011

General Membership Meetings are open to the entire school community and are held from September to May, except for the month of December.

PLEASE JOIN US!

## MESSAGE FROM THE PTF PRESIDENT

Dear Families and Friends of St. Margaret's:

On behalf of the Parent Teacher Fellowship (PTF) of St. Margaret's Episcopal School, I would like to extend a warm welcome to you and your family as we begin the new 2010-2011 school year. You are a member of the Parent Teacher Fellowship, as parents of St. Margaret's Episcopal School, and are always welcome at all of our events.

The PTF has a variety of sponsored events and programs laced with rich tradition and, with your involvement, we can continue to build a strong school community for our students, faculty and parents. We ask that you take the time to read through this newsletter to learn more about the Fellowship. Listed below are a few ways to become involved and volunteer at the school.

### ***BECOME A PTF VOLUNTEER***

Enclosed with this newsletter is the **PTF Volunteer Form**. If you are interested in volunteering for any of our events and programs, complete this form and return in the enclosed pre-addressed envelope. Please know that you can volunteer anytime throughout the school year.

### ***TARTAN FAMILY ROUNDUP BBQ***

Please mark your calendars for the **Tartan Family Roundup BBQ** hosted by the PTF on Saturday, September 11, 2010 from 4:30 pm to 7:30 pm. Please RSVP by September 3, 2010. See the enclosed flyer for more details.

### ***PTF WELCOME BACK COFFEE***

Join us at the annual **PTF Welcome Back Coffee** on Tuesday, September 14, 2010, starting at 8:00 a.m. in Sillers Hall. No need to RSVP, just stop by for a cup of coffee and light breakfast. Meet the Chairs and Board Members of the PTF, as well as the Headmaster. Sign up to volunteer for school-related events. Little ones are also welcome.

### ***SIGN UP WITH eSCRIP***

You are encouraged to sign up with **eSCRIP**, our silent fundraiser, where participating merchants contribute money each time you make a purchase using your registered grocery loyalty cards or your registered debit/credit cards. You may register your cards online, or, if you prefer, fill out the enclosed **eSCRIP Registration Form** and return it in the enclosed pre-addressed envelope.

### ***ONLINE HOT LUNCH PROGRAM***

The **PTF Hot Lunch Program** ordering system is online! Parents can order and change their student's hot lunch selections online monthly throughout the entire school year. The Hot Lunch Program will start September 8, 2010 and is made available to students in grades 1 through 12. Ordering online begins August 1 through August 27, 2010. You are strongly encouraged to read the enclosed flyer containing all the important details.

I look forward to seeing you at our events and programs. Have a safe and happy summer.

Tricia Raymund  
PTF President, 2010-2011

# PTF ORGANIZATIONS • PROGRAMS • EVENTS

## PTF CALENDAR EVENTS

### TARTAN FAMILY ROUNDUP BBQ

*KAREN CARNAHAN*

Saturday

September 11, 2010

4:30 to 7:30 pm

Gateway Field

### WELCOME BACK COFFEE

*JOYCE LEE*

*ELAINE PERRY*

Tuesday

September 14, 2010

8:00 to 10:00 am

Sillers Hall

### TARTAN FAIRE

*JANET MITCHELL*

Friday

October 29, 2010

12:00 to 3:00 pm

Gateway Field

### BOOK FAIR

*KAY CLEMENTS*

Tuesday - Thursday

November 30 to

December 2, 2010

8:00 am

Sillers Hall

### TARTAN TROT

*LANCE BLOUNT*

Date TBD

2:00 to 3:00 pm

Gateway Field

## PTF ORGANIZATIONS

### ARTS ALLIANCE

*Laurie Girand (McGregor)*

The Art Alliance channels volunteer and financial support into enriching and expanding cultural, visual, performing and literary art programs for the school. The AA also supports the Cappies, Forensic, and Comedy Sportz. These programs stimulate the minds and the imaginations of our children, broaden their cultural horizons, and extend their understanding of the world.

### BOOSTER CLUB

*TBD*

The Booster Club supports physical development and the athletic programs at St. Margaret's Episcopal School benefiting students from Preschool through Upper School. The Booster Club sells food, beverages, and snacks at the concession stand and sells a variety of great merchandise at games and other school events. This organization provides the foundation for parental support and involvement of the many school sport teams and activities.

## PTF PROGRAMS

### BULK MAILING PROGRAM

*Kelly Collier*

The Bulk Mailing Program assists the PTF and the Advancement Office with large mailings to the school community as needed. Volunteers meet in the PTF Volunteer Room to organize and stuff envelopes for events and programs.

### CORRESPONDING SECRETARY

*Jeni Martens*

This position provides goodwill from the PTF to the faculty and staff by celebrating birthdays and Administrative Assistants' Day. Upon request, the Corresponding Secretary also provides the PTF or the school with volunteers to assist with aid and community outreach to the school community in time of need.

### eSCRIP

*Carol Lew*

Everyone shops, and shopping can help your school! Register for eScrip or any one of our Community Partner Programs by filling out an eScrip form located on the PTF website and returning it to our school. You may also register by visiting [escrip.com](http://escrip.com) using the St. Margaret's Group ID No. 138054429. Prompts at the eScrip website ([www.escrip.com](http://www.escrip.com)) will walk you through the procedure. This is our only silent fundraiser.

## FRIENDS OF THE LIBRARY

*Kay Clements*

This program sponsors an annual on-campus event known as the PTF Book Fair that benefits the school. Scholastic provides books and toys for purchasing by parents and students. This program also sponsors the newly started Barnes & Nobles Online Book Fair.

## HOT LUNCH PROGRAM

*Chris Gencarella*

Parent volunteers serve the students a healthy, nutritious lunch on a daily basis in a safe, friendly, and clean environment. The on-site Lunch Program coordinator, chair and aide positions oversee the program and the volunteers. Parent volunteers serve lunch Monday through Friday to the 1st through 12th graders during the academic school year.

## NEW FAMILIES PROGRAM

*Toni Josephs*

What better way to welcome new families than by pairing them with seasoned school host families. All year long, host families answer questions and help new families make an easy transition to our school environment to become an integral part of our school community.

## PARENT EDUCATION PROGRAM

*Renee Carter*

The aim of the Parent Education Program is to help equip parents with the understanding of our children's behavior, peer pressure, and everyday issues. Parent Education Forums throughout the year bring speakers on relevant issues to St. Margaret's to facilitate open discussion. These forums not only bring education and insight to our parent community, but are also open to our faculty as well.

## VOLUNTEER LIST PROGRAM

*Arzu Osborne*

Each year a PTF Volunteer Form is included in the school's summer information packets asking for volunteers for all of our many events and programs. A master list of all volunteers is created for each PTF event and program and distributed to the appropriate chair. The chairs use the list to contact and recruit volunteers throughout the year, when help is needed.

# ONE SCHOOL – ONE MISSION – ONE HEART

... ST. MARGARET'S EPISCOPAL SCHOOL

## PTF/SCHOOL FUND-RAISING EVENTS

### ALL-SCHOOL SPRING FUNDRAISER

*Lisa Payne*

Imagine a fun-filled March evening of dinner and dancing with music in a party-themed atmosphere. Held either on campus or at a local venue, the Spring Fundraiser is a very successful fundraiser with live and silent auction items. Whether dressed casually or in cocktail party attire, it's a wonderful evening of socializing with other parents, faculty, and administrators while raising funds for our school.

### LIBRARY LUNCHEON

*To Be Determined*

The Library Luncheon, our longest standing PTF event of 29 years, is held in the spring in the backyard garden of a family from St. Margaret's. Hostesses decorate tables with girlfriends while husbands and school administrators serve lunch! The luncheon celebrates the love of good books and good friendships by supporting our library and our school grants.

### TARTAN TROT

*Lance Blount*

The Tartan Trot is a Lower School activity sponsored by the PTF Booster Club. Take a sunny afternoon where students trot around a running course with ice cream and refreshments waiting at the finish line. A fun and enjoyable day for all while raising funds for our school!

## PTF FRIEND-RAISING EVENTS

### WELCOME BACK COFFEE

*Joyce Lee and Elaine Perry*

This long-standing event offers the perfect opportunity to inform new and returning parents about events, programs and activities offered for the upcoming school year. Parents are offered opportunities to volunteer on all levels from grade school activities to major fundraising events. Come enjoy a cup of coffee and a continental breakfast while meeting members of the Parent Teacher Fellowship and becoming more involved in your school.

### TARTAN FAMILY ROUNDUP BBQ

*Karen Carnahan*

Join us for food, fun, and fellowship at an all-school BBQ on the Gateway Field. Bring your blankets and lounge chairs and listen to music while enjoying a wonderful evening sharing summer experiences with friends and family. Celebrate the start of the school year at this annual event held in early September.

### TARTAN FAIRE

*Janet Mitchell*

This well-attended, school-wide celebration incorporates fun and friendship in a carnival-like atmosphere. The whole family is invited to spend an afternoon on the Gateway Field enjoying activities for every grade level. Listen to band music and enjoy the game booths, rock climbing, face painting and many more exciting adventures.

### TREE LIGHTING CEREMONY

*Lee Gammell*

Enjoy cocoa, cookies, and carols on a cool December evening and celebrate the spirit of the holiday season with the illumination of our school Christmas tree. The Annual Tree Lighting Ceremony is an event for the entire school community and their families and is held immediately after the St. Margaret's Episcopal Church Advent Dinner.

### FACULTY/STAFF LUNCHEON

*Priscila Knox, Samantha Morin and Krista Ursini*

This Holiday Luncheon is one of our most treasured events honoring our hard-working faculty and staff and thanking them for their dedication to the school and, especially, to our students. Executive Board volunteers serve lunch while the entire faculty and staff enjoys holiday music, festive décor and fellowship amongst their peers.

### COFFEE HOUSE CABARET

*Sue Shin*

Enjoy a cup of java while you listen to our fabulous students and faculty demonstrate their skills in the literary, visual and performing arts. Add a cabaret setting and you have a perfect Saturday in February with friends and family. This event is sponsored by the PTF Arts Alliance and is always sold out, so get your tickets early.

## PTF CALENDAR EVENTS

### TREE LIGHTING CEREMONY

*LEE GAMMELL*

Sunday

December 5, 2010

6:00 to 7:30 pm

Fountain Courtyard

### FACULTY/STAFF HOLIDAY LUNCHEON

*PRISCILA KNOX*

*SAMANTHA MORIN*

*KRISTA URSINI*

Tuesday

December 7, 2010

11:00 am

Sillers Hall

### COFFEE HOUSE CABARET

*SUE SHIN*

Saturday

March 5, 2011

3:00 pm & 7:00 pm

Sillers Hall

### ALL-SCHOOL SPRING FUNDRAISER

*LISA PAYNE*

Saturday

March 19, 2011

6:00 pm

St. Regis Resort

### LIBRARY LUNCHEON

Chair TBD

Friday

April 29, 2011

11:00 to 2:30 pm

Location TBA

Off Campus

# PTF 2010-2011 GENERAL MEMBERSHIP BOARD

*PTF Purpose: To offer enrichment to the students, teachers, and the families of St. Margaret's Episcopal School through fundraising and the support of educational, physical, and spiritual needs.*

President	Tricia Raymund*	Hot Lunch Program	Chris Gencarella*
Immediate Past President	Holly Larsen*	Co-Day Directors	Lindsey Davis
President-Elect	Karen Carnahan*		Ellen Edington
Grant Chair	Sandy Martin*	Co-Day Directors	Sue Shiin
Treasurer	Cheri Wechsler*		Katie Smith
Events Treasurer	Alejandra Oscar-Rodriguez	Co-Day Directors	Carri Snelgrooes
Co-Events Treasurer	Nanor Ohanesian		Ellen Stueber
Co-Events Treasurer	Helen Vollero	Co-Day Directors	Patti Waller
Secretary	Maggie Chang*		Kelly Collier
Parliamentarian	Kelly Collier*	Co-Day Directors	Jeanette Arbogast Shaffer
			Maggie Chang
			May Miura
Arts Alliance	Laurie Girand (McGregor)*	Preschool	Michelle Meeks*
Coffee House Cabaret	Sue Shin	Preschool Assistant	Renee Smith
Coffee House Cabaret Assistant	Donna Cassano	Lower School	Brigid Landau*
Cultural Arts P/S	Renee Smith	Lower School Assistant	Briar Mewbourne
Cultural Arts L/S	Jennifer Arundale	Middle School	Donna Robison*
Cultural Arts M/S	Gayle Pereira Higgins	Middle School Assistant	Hilary Guerinot
Cultural Arts U/S	Carol Kelly	Upper School	Jeanette Arbogast Shaffer*
Booster Club	TBD*	Upper School Assistant	Donna Garrett
Tartan Trot L/S	Lance Blount	Preschool	Ingrid Andrews
Sweatshirt Chair M/S	Kay Clements	Lower School	Regina McDuffie
Sports Banquets U/S	Kelly Collier	Middle School	Jeannine Clarke
Snack Bar	TBD	Upper School	David Boyle
		Annual Tree Lighting Ceremony	Lee Gammell
Communications & Publicity	Heather Lasting*	Faculty/Staff Holiday Luncheon	Priscila Knox
Corresponding Secretary	Jeni Martens	Faculty/Staff Holiday Luncheon	Samantha Morin
Diversity Chair	Michelle Williams*	Faculty/Staff Holiday Luncheon	Krista Ursini
Education & Programs	Renee Carter*	New Board/Old Board Brunch	Nancy Patch
Red Ribbon Week	Diane Morton	Tartan Faire	Janet Mitchell
Friends of the Library	Kay Clements*	Tartan Faire Assistant	Lynda Collier
Friends of the Library Assistant	Carri Snelgrooes	Tartan Faire Assistant	Lisa McGuire
		Tartan Family Roundup BBQ	Karen Carnahan
eScrip	Carol Lew	Welcome Back Coffee	Joyce Lee
Library Luncheon	TBD	Welcome Back Coffee	Elaine Perry
Spring Fundraiser	Lisa Payne*		
		Technology	Briar Mewbourne*
Bulk Mailing Program	Kelly Collier	Technology Assistant – Online Auction	TBD
GMM Hospitality	Randi Larsen	Technology Assistant - Reservations	Carolyn Mower
New Families Program	Toni Josephs*		
Volunteer List Program	Arzu Osborne		

*\*Executive Board Committee Members*

## PTF GENERAL INFORMATION

### FREQUENTLY REQUESTED PTF EMAILS & PHONE NUMBERS

PTF President, Tricia Raymund	traymund@cox.net Cell: (949) 636-8283	PTF Event Reservation Line	(949) 661-0108 ext. 688
		PTF Online Hot Lunch Program	(949) 661-0108 ext. 288
PTF President-Elect, Karen Carnahan	karencarnahan@cox.net Cell: (949) 246-4665	PTF Volunteer Room	(949) 661-0108 ext. 351
		PTF Volunteer Room Fax	(949) 240-7398